

WEST ST. MARY PARISH PORT, HARBOR AND TERMINAL DISTRICT

MEETING MINUTES

MAY 1, 2018

6:00 P.M.

The meeting was called to order by Mr. Will Terry, President of the Port Commission. Mr. Terry led in the Pledge of Allegiance. A roll call resulted in the following:

Present:

Phil Bell
Calvin Deshotel
Ralph Longman
Greg Paul
Phil Prejean
Willie Peters
Joseph Tabb
Will Terry

Absent:

Tad Blevins

Also present at the meeting were Mr. Casey Collier of the Franklin Banner, Dr. Tim Tregle of the St. Mary Parish Government, Mr. Jude Hebert of Cleco, Father Billie Ruskoski guest of Phil Bell, Mr. Reid Miller of Miller Engineers, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Donna Louviere, Receptionist/Secretary of the Port Commission.

A motion was made by Mr. Deshotel to dispense with the reading of the April 3, 2018 meeting minutes and to accept the same. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

Mr. Terry asked if there was any public comment - Dr. Tim Tregle introduced himself on behalf of the St. Mary Parish Government. Dr. Tregle stated that he was conducting a review of Component Units and Parish Agencies and wanted to introduce himself to the Port of West St. Mary's Board of Commissioners. The Commission welcomed and thanked Dr. Tregle for attending.

Mr. Allain asked to expand the Agenda for discussion of Phase II of the Louisiana DOTD Port Priority State Project No. H. 013325(322). A motion was made by Mr. Tabb to expand the Agenda to discuss Phase II of the Louisiana DOTD State Project. The motion was seconded by Mr. Paul. Mr. Terry asked if there was any opposition - there was none. The motion carried unanimously.

Mr. Allain asked for approval to pay an invoice for Professional Services to Miller Engineers -Project No 14097 Request No. Two in the amount of \$5467.50. These services are for Specifications and Bid Documents for the following; Air Compressor, Overhead Crane and Blast & Paint Building at the Port Facility (D&L Salvage).

A motion was made by Mr. Paul to pay Miller Engineers in the amount of \$5467.50 for Professional Services. The motion was seconded by Mr. Deshotel. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

Mr. Allain asked for a Resolution Certifying Compliance with the Public Bid Law and that Mr. Miller explain the reason for the Resolution. Mr. Miller stated that the Resolution that DOTD requires just puts the Port in compliance with the Public Bid Law in the way that the packets are put together and the process that is used for public bid.

A motion was made by Mr. Longman to pass a Resolution Certifying Compliance with the Public Bid Laws. The motion was seconded by Mr. Tabb. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

Mr. Allain reported on Phase II of the Louisiana Port Priority State Project No.H.013325 (322) Mr. Allain stated that bids were received prior to 10:00 a.m. on Tuesday, May 1, 2018 with a total of six bids received. The bids were opened and recorded by Miller Engineer's with the low bidder being Southern Constructors, LLC in the amount of \$132,500.00. Mr. Allain stated that the bid came in at \$ 4,000.00 over budget and Mr. Allain asked Mr. Miller to explain how this would work out with the budgeted amounts. Mr. Miller explained that due to Phase I coming in under Budget extra funds would be available for Phase II .

Mr. Terry asked if there were any public comments on the expanded Agenda item - there was none.

Mr. Allain then asked for a Resolution to award Southern Constructors, LLC the contract for Bulkhead Rehabilitation and Site improvements - Building (Phase II of SPN H.013325) in the amount of \$132,500.00

A motion was made by Mr. Prejean to award Southern Constructors, LLC . The motion was seconded by Mr. Paul. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously. Mr. Allain then asked for a Resolution for a Notice of Award . Mr. Miller explained that this is just to allow Mr. Terry to sign the Notice of Award for Phase II of the Project.

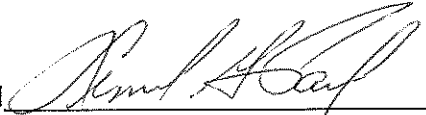
A motion was made by Mr. Paul to authorize Mr. Terry, Port President, to sign the Notice of Award for Phase II of the Project. The motion was seconded by Mr. Longman. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously.

Mr. Allain reported on the Economic Development Administration Project. Mr. Allain stated that the project is in the Attorney review stage and everything is proceeding well and awaiting an award letter for the EDA Project.

Attorney's Report - Mr. Duplantis reminded the Board of Commissioners about the May 15th Deadline for filing their Personal Financial Discloser forms with the Board of Ethics.

Engineer's Report - Mr. Miller reported on Phase I of the LA DOTD Port Priority Project, Mr. Miller stated that the Air Compressor has been ordered and should take about 6-8 weeks . Phase II the contract is being prepared and a Resolution will be presented at a next month's meeting. Phase III of the project (overhead cranes and fencing) plans and specification should be ready and going out for bid in the next few weeks.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Tabb. Mr. Terry asked if there was any discussion or opposition - there was none. The motion carried unanimously and the meeting adjourned at 6:13 p.m.

Signed 
Lennel G. Paul, Secretary